### FEDERATION OF KINGS POINT ASSOCIATIONS, INC.

1902 Clubhouse Drive, Suite A Sun City Center, Florida 33573 Telephone: (813) 633-2083

Please find attached a copy of the reports from the Federation Membership Meeting that was held on Friday, January 20, 2017



Financial statements and reports continue to be completed and delivered accurately and in a timely manner by the end of the succeeding month. FirstService Residential provided individual association accounting conferences at the Kings Point FirstService Residential office during the month of December. The association treasurers and presidents that utilized this meeting were provided answers to any questions regarding their financials by Debbie Lauber. Please contact the FirstService Residential office to schedule a conference in January.

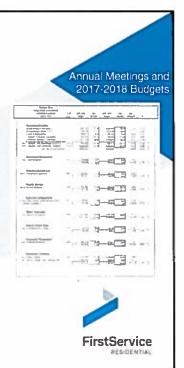




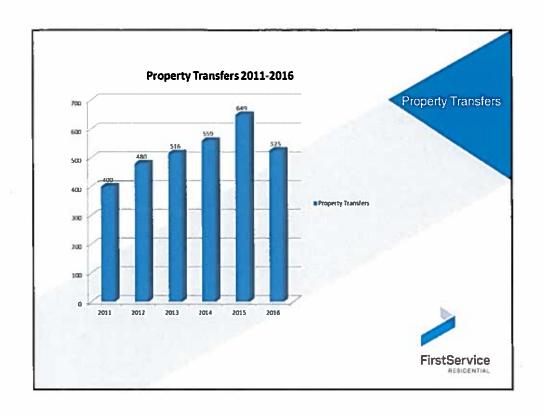
FirstService Residential is continuing to mail the Second Notices for 2017 Annual Meetings and Board Organizational Meetings. Please complete the information requested and return it to the FirstService Residential office. Your assistance is greatly appreciated.

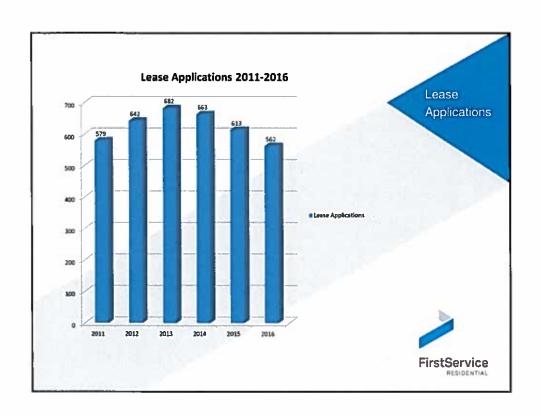
FirstService Residential is also coordinating the 2017-2018 Budget Process. Please work with your community association manager in developing your individual association budget needs. Once the Board of Directors approves their association budget, we are inputting the approved budgets into our Connect/Accounting system. Monthly assessment coupon orders are being placed for mailing to owners around the fourth week in February and first week in March.

To date 47 associations have completed their Annual Meetings and Board Organizational Meetings. Congratulations to elected officers, new board members and committee members.





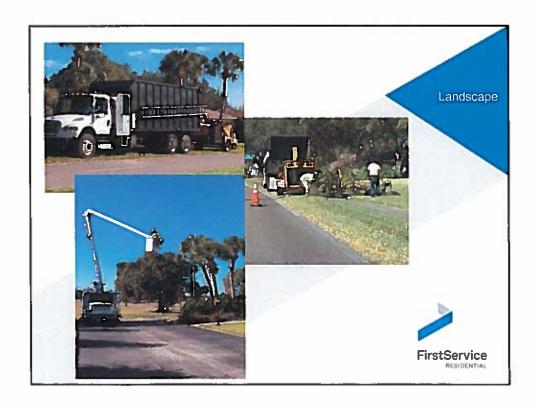


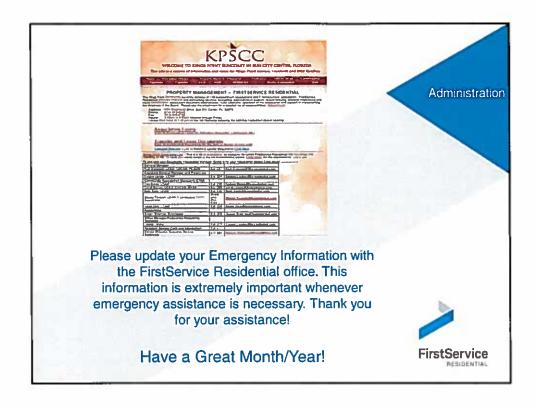


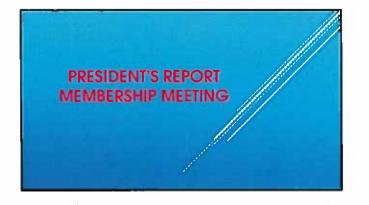
OLM completed a random inspection on December 21st. The full report of OLM along with additional information regarding Work Schedules etc. is available on the KPSCC.com website Landscape page. OLM will have a graded inspection on January 23, 24 & 25th. The Lawn, Landscape & Irrigation meeting will not be held this month however OLM's full report will be posted on the KPSCC.com Landscape page.











#### **AUDIT OR NOT TO AUDIT?**

#### **AVAILABLE FINANCIAL REPORTS**

ANNUALLY - MARCH 31 -INDEPENDENT REPORT MONTHLY - FINANCIAL STATEMENTS ON REQUEST: from CAM OR ACCOUNTANT VOUCHER REPORT FOR SPECIFIED PERIOD

# ASSOCIATION MONTHLY FINANCIAL REPORTS

TWO REPORT FORMATS:

FINANCIAL STATEMENTS - SUMMARY
BALANCE SHEET/INCOME STATEMENT

FINANCIAL PACKAGE - ASSOCIATION BOARDS
FULL REPORT INCLUDING VOUCHER DETAILS

## ASSOCIATION MAINSCAPE BILLING

MONTHLY PAYMENTS:
SET ANNUALLY
BASED ON CONTRACT COST
BASED ON ACREAGE
DOES NOT CHANGE

#### ASSOCIATION ADDITIONAL WORK

(MAINSCAPE OR OTHER VENDORS)
CONTRACT BETWEEN VENDOR and ASSOCIATION
PROPOSALS
INVOICES
APPROVAL FOR PAYMENT

### FEDERATION MAINSCAPE BILLING

INCENTIVE PAYMENTS

BASED ON CONTRACT AMOUNT

1 % - BY SECTIONS

PAYMENT CALCULATED BY FIRSTSERVICE
APPROVED BY BOARD

#### **FEDERATION ROLE**

- PROTECT INVESTMENT
- ENHANCE VALUE OF PROPERTY
- CONDUCT ADMISTRATIVE MATTERS AS REASONABLE AND NECESSARY

#### DOES NOT HAVE THE RIGHT TO

INSERT ITSELF INTO THE AFFAIRS OF ANY INDIVIDUAL ASSOCIATION

#### **ADDITIONAL INFORMATION?**

FOR ASSISTANCE CONTACT:

FIRSTSERVICE MANAGER
OR
ASSOCIATION CAM

