

## FEDERATION COMMITTEE VOLUNTEER FORM

Bylaw, Article XVI - Committees - Section 4. states: "Committees shall be comprised of owners. Any Owners may submit his or her name to the Federation's Secretary for the President's or Board's consideration for appointment. Employees of any professional management corporation or with any organization that services the Federation, its Member Associations Owners are excluded from committees but may consult with a committee upon the invitation of the Committee, the Board, or the President."

The Federation Documents specify two Standing Committees: The RFEC and the SEC. All other committees are Special Committees established by the Board or the President.

Special Committees will be established as needed to assist the Board/President with projects. The President is an ex-officio member of all committees. The Board/President will determine:

- The scope of work will be defined and the assignment will be provided in writing to each committee.
- Committee Chairs, members, committee size, timeframes, etc. will be determined by the establishing entity.
- Once the assignment is completed the committee will be dissolved, unless given another specific assignment by the Board or President, or upon March 31<sup>st</sup> of each calendar year, or whichever comes first.

Committees are important resources utilized in developing plans and recommendations for consideration by the Federation Board or its President. If you have an interest, skill or special talent and willing to be considered for appointment to a committee, please indicate your interests below. If you wish to share a resume or other related material for consideration, please attach it to this form.

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Print Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please return this form in the Federation office mail slot or to FirstService Residential.**