

# LAWN, LANDSCAPE & IRRIGATION MEETING DRAFT MINUTES

**DATE:** Wednesday, August 24<sup>th</sup>, 2016  
**TIME:** 3:30 p.m.  
**LOCATION:** 2020 Centre Forum Room

## OPENING:

- Rick Dowswell called the meeting to order at 3:30 p.m.
- Pledge of Allegiance

**MINUTES:** The July 27<sup>th</sup>, 2016 meeting minutes were posted on KPSCC.com website on the Landscape Page.

## REPORTS:

Bill Piper reviewed revisions to the format of the monthly Landscape meeting.

- Open Meeting
- Reports by OLM and Oversight Directors
- Questions from POC's on those reports
- Reports from MainScape and FirstService
- Questions from POC's on those reports
- Adjourn Meeting
- Individual Association POC issues can be discussed with the persons on the panel after the meeting

OLM, Paul Woods reported on the random inspection. He noted that MainScape is continuing to follow best practice and University of Florida Standards. Deficiencies noted were turf replacement, turf pests and weed control in small areas. The full report is posted on the KPSCC.com website on the Landscape page. The next inspection will be a graded inspection on September 26, 27, 28th.

Landscape Oversight - Directors – Mike Bardell stated that some landscape services need to focus on details more.

## Association POC Questions & Answers

- Jane Boccieri, Quail Pass asked why the OLM CSR reported items had a 90 day due date. Gary Hawkins said he would look into those CSR due dates.
- Judy Nusen, Fairfield A asked about the pruning crew using gas tools. Paul Woods described that different tools are used for different plant material.
- Mike Zilbauer, Edinburgh asked if fertilizer should be put in the backyards. Gary Hawkins said that fertilizer should be applied on all turf areas.

Mainscape Gary Hawkins reported on continued Oak tree trimming along sidewalks, common areas and roads. Gary also noted their warranty sod replacement program began on August 15<sup>th</sup> and should be completed by the end of the month.

Gary introduced Tom Jones the new Operations Manager for Section C.

## FirstService Rick Dowswell reported:

- Mainscape's IT department was working on a glitch in the CSR Monday morning reports.
- CSR Reports for July –

In Process	9
Overdue	49
Closed	526
New	<u>138</u>
<b>Total</b>	<b>722</b>
- CSR 2<sup>nd</sup> Requests July 2016 - Out of 15 items 13 items were completed and 2 items are in process and will be monitored for completion.
- Mulch installation procedures and additional information will be sent to all Associations.
- Irrigation Audit Proposals spreadsheet was updated to include all Associations and their status.

Association POC Questions & Answers

Individual Association POC issues can be discussed with the persons on the panel after the meeting

**ADJOURNMENT:**

The meeting adjourned at 4:25 p.m. The next meeting is scheduled for Wednesday, September 28<sup>th</sup> at 3:30 p.m.