

## LAWN, LANDSCAPE & IRRIGATION MEETING DRAFT MINUTES

**DATE:** Wednesday, July 27<sup>th</sup>, 2016  
**TIME:** 3:30 p.m.  
**LOCATION:** 2020 Centre Forum Room

### **OPENING:**

- Rick Dowswell called the meeting to order at 3:30 p.m.
- Pledge of Allegiance

**MINUTES:** The June 22, 2016 meeting minutes were posted on KPSCC.com website on the Landscape Page.

### **REPORTS:**

Bill Piper reviewed revisions to the format of the monthly Landscape meeting.

- Open Meeting
- Reports by OLM and Oversight Directors
- Questions from POC's on those reports
- Reports from MainScape and FirstService
- Questions from POC's on those reports
- Adjourn Meeting
- Individual Association POC issues can be discussed with the persons on the panel after the meeting

OLM, Paul Woods reported on the three day graded inspection. He noted that all three areas are performing consistently well. The full report is posted on the KPSCC.com website on the Landscape page. Deficiencies noted were turf replacement, turf pests and weed control in small areas. Paul noted that continuing the spot treatment program, completing weekly inspections, providing various proposals thus being proactive, removing dead plant material and completing the carryovers will all benefit the overall community. Paul discussed the definition of 'Dead Plant Material' in that the plant does not have any capacity for life and that the warranty of these plants is not MainScape. The next inspection will be a random inspection on August 24<sup>th</sup>.

Landscape Oversight - Directors – Mike Bardell discussed the photos that were up on the TV. He noted that some showed deficiencies while others showed the conditions improving.

### **Association POC Questions & Answers**

- Carol Hester, Fairfield C asked who would be responsible for replacing the 20 year old plants. It was noted that the Association would be responsible.
- Susan Raba, Manchester II asked who would identify the dead plant material. It was noted that one way was for MainScape to identify the dead plants and notify the association POC by email that the material would be removed and when.
- Ron McArthur, Acadia II asked why the oak tree trimmers did not have more oversight since he saw them walking on roofs and possibly damaging the roofs. Paul Woods noted that he saw the tree trimmers and they were following industry standards. Gary Hawkins said he will follow up on Ron's observations.
- Jane Bocchieri, Quail Pass asked if she or a POC could put in a CSR in order to have specific "dead plant material" removed. Yes a CSR could be put in also.
- Charles Flaugh, Gloucester N asked how often the pond edging was line trimmed. It was noted that line trimming of pond edging should be completed during each mowing.
- Harriet Bailey, Oakley Green asked when the oak tree trimming will begin. It was noted that it should begin next week in Section C.
- Dale Province, Fairfield H asked about the mowing schedule. It was noted that the schedule was off due to the rain and lightning events.

Mainscape, Gary Hawkins reported on continued shrub pruning schedule delays due to the lightning and storm events this month. Oak tree trimming in Section A was completed in mid-June, Section B by the end of July and then Section C in August.

Dr. Bledsoe reported on the agronomy team programs. The palm fertilization was completed last week and the turf fertilization along with weed control treatments would begin next week. She noted that in Bermuda turf certain weeds are beginning to show up and they will focus on these areas first.

FirstService, Rick Dowsell reported:

- OLM carryover items from June 22<sup>nd</sup> report (Random Inspection) – Section A – 2 items, Section B – 3 Items and Section C – 0 items
- Out of 5 items 4 items were completed and 1 item is in process and will be monitored for completion.
- CSR Reports for June –

In Process	85
Overdue	119
Closed	703
New	<u>34</u>
<b>Total</b>	<b>941</b>
- CSR 2<sup>nd</sup> Requests June 2016 - Out of 17 items 15 items were completed and 2 items are in process and will be monitored for completion.
- Mulch review of procedures to be continued
- Irrigation Audit Proposals spreadsheet will be updated to include all associations and their status
- Turf Replacement spreadsheet was updated to identify all areas outstanding through the OLM reports, CSR requests and MainScape areas identified and who is responsible for replacement. This report should be completed, reviewed and installation of turf started by the end of August.
- Dead Plant Material and removal procedures have been discussed and implementation is ongoing.

Association POC Questions & Answers

- Jane Boccieri, Quail Pass asked what the contract terms were. It was noted the contract could be extended for one year at the option of MainScape. Specifics are identified on page 12 of the current contract.

Individual Association POC issues can be discussed with the persons on the panel after the meeting

**ADJOURNMENT:**

The meeting adjourned at 4:35 p.m. The next meeting is scheduled for Wednesday, August 24<sup>th</sup> at 3:30 p.m.