

LAWN, LANDSCAPE & IRRIGATION MEETING DRAFT MINUTES

DATE: Wednesday, May 25th, 2016
TIME: 3:30 p.m.
LOCATION: 2020 Centre Forum Room

OPENING:

- Rick Dowswell called the meeting to order at 3:30 p.m.
- Pledge of Allegiance

MINUTES: The April 27th, 2016 meeting minutes were posted on KPSCC.com website on the Landscape Page.

REPORTS:

Bill Piper reviewed revisions to the format of the monthly Landscape meeting. The new format would begin today as follows:

- Open Meeting
- Reports by OLM and Oversight Directors
- Questions from POC's on those reports
- Reports from MainScape and FirstService
- Questions from POC's on those reports
- Adjourn Meeting

OLM - Paul Woods reported on the three day inspection. The full report is posted on the KPSCC.com website on the Landscape page. Deficiencies noted were carryover items, turf disease control and turf replacement. Improvements noted were in cleanliness and CSR reporting re: proposals etc. The next inspection will be a random inspection on June 22nd.

Landscape Oversight Directors reported that overall the turf was looking very good along with reduced turf weed conditions. Palm pruning was not finished and bare spots in the turf need to be identified as to the cause and repaired. The mowing of the turf also looked good. Some turf damage was observed by mowers turning too sharp. The trimming of oak trees off the roof still needs to be accomplished.

Association POC Questions & Answers

- Dan Page, POC of Andover D asked how he would know when the next inspection is so he could participate on the walk. It was noted the dates are posted on the Landscape page.
- Dan Page, POC of Andover D asked what to do if he thought some plants were overcut. It was noted that a CSR should be put in.
- Dave McGraw, POC of Manchester II asked about the POC meeting in February Q&A's location. It was noted they were posted on the Landscape page.

Mainscape - Gary Hawkins reported on palm and oak trimming services. All palms and oaks would be completed by June 30th. Dr. Bledsoe reported on turf weed application along with chinch bug application will be done in May. Spot treatment for turf weeds will be continued in June. She also reported on Downey Mildew that no new spots have been found and the conditions for the summer should be favorable. TARR conditions have also not reappeared however they will monitor the turf because mid-summer heat and increased moisture may cause a reoccurrence. If it is observed, treatment will be on a case by case basis. She also discussed a recent outbreak of disease on Dwarf Yaupon Holly noting that removal of the dead material may help the infected plant to recover. Zane Stoneman reported on monthly irrigation inspections, repairs and the watering run times for the Cycle and Soak program.

FirstService - Rick Dowswell reported:

- OLM carryover items from April 27th report – Out of 13 items 6 items were completed and 7 items are in process and will be monitored for completion.
- CSR Reports for April –

In Process	19
Overdue	12
Closed	501
New	<u>73</u>
Total	605
- CSR 2nd Requests April 2016 - Out of 12 items 9 items were completed and 3 items are in process and will be monitored for completion.
- Mulch procedures review to continue

Association POC Questions & Answers

- Dan Page, POC of Andover D asked about a Robellini trunk that was cut and the process to follow for future needs. It was noted that one of two or three Robeline trunks can be cut away if needed since the trunks are separate and this can be processed through putting in a CSR.
- Joe Anderson, President of Radison II asked when his shrubs will be rejuvenated. Dave Mazanowski will contact Mr. Anderson for scheduling.
- Charles Flaugh, President of Gloucester N asked what could be done to a palm with a crack near the boot area and when will the oaks trees be trimmed. It was noted that the palm will be identified in OLM's report and a CSR will be processed. The oaks trees are scheduled to be trimmed during the month of June.
- Jane Boccieri, President of Quail Pass asked how OLM carryover items would be tracked and how TARR treated areas would be handled regarding turf replacement. It was noted that Mainscape will input the identified items from the OLM report into the CSR system and a status report similar to other CSRs will be sent to the POCs of the affected association on their Monday morning email report. The TARR treated areas regarding turf replacement were being identified by Mainscape
- Dave McGraw, POC of Manchester II asked about how any carryover or 2nd request items would be processed. It was noted that Mainscape will input these into the CSR system and be monitored for completion.

ADJOURNMENT:

The meeting adjourned at 4:45 p.m. The next meeting is scheduled for Wednesday, June 22nd at 3:30 p.m.