

LAWN, LANDSCAPE & IRRIGATION MEETING DRAFT MINUTES

DATE: Wednesday, October 26th, 2016
TIME: 3:30 p.m.
LOCATION: 2020 Centre Forum Room

OPENING:

- Rick Dowswell called the meeting to order at 3:30 p.m.
- Pledge of Allegiance

MINUTES: The September 28th, 2016 meeting minutes were posted on KPSCC.com website on the Landscape Page.

REPORTS:

Bill Piper reviewed revisions to the format of the monthly Landscape meeting. He briefly discussed recent legal issues with the MainScape owner and the Federal Courts. Bill also discussed a new proposed landscape position as part of the proposed property management contract under review.

OLM, Paul Woods reported on his random inspection. Deficiencies noted were turf hot spots, owner maintained areas needing maintenance and turf weed control. Maintenance of rock beds was also noted as a deficiency. Paul also identified that from his September 28th report 76 items were noted and as of October 26th there were 27 still in process. The full report is posted on the KPSCC.com website on the Landscape page. The next inspection will be a graded inspection on November 28, 29 & 30.

Landscape Oversight - Directors – No report.

Association POC Questions & Answers

- Jane Bocchieri, Quail Pass asked if the items on the OLM report were treated different from other CSRs? MainScape follows up on all listed requests.
- Susan Raba, Manchester II asked if OLM items get put into the CSR system. MainScape noted that they have their data entry staff input the OLM items once the report is received each month.
- Pat Leccese, Manchester I asked where he could find the OLM monthly reports. It was noted the reports are on the KPSCC.com landscape page.

Mainscape, Gary Hawkins introduced Luis James, a Certified Horticulturist as the new Field Operations Manager working with Israel Rodriguez in Section A. Gary noted that the pruning crews are caught up from the recent storm cleanup and the current week's schedule is Orange associations. Gary discussed the schedule for Oak tree trimming will be sub contracted out starting in November. They plan to complete al liming up and trimming of oaks by the end of November. The 2nd palm pruning for the year will begin in December.

FirstService Residential, Rick Dowswell reported:

- MainScape's IT department was continuing to work on a glitch in the CSR Monday morning reports.
- CSR Reports for September-

In Process	47
Overdue	87
Closed	428
New	<u>70</u>
Total	632
- CSR 2nd Requests September 2016 - Out of 21 items 16 items were completed and 5 items are in process.
- Mulch installation is completed with the exception of a few associations that need additional mulch spread. Florida Mulch Inc. will be scheduling this work within the next 2 weeks.
- Irrigation Audit Proposal spreadsheets are being reviewed by associations.

Individual Association POC questions and issues were discussed with the persons on the panel after the meeting.

ADJOURNMENT:

The meeting adjourned at 4:12 p.m.